

### Students with Disabilities (Section 504 Regulations)

Accommodations will be made on a case by case basis by the school for students with disabilities. It is however the responsibility of the person with disabilities to inform the admissions department in writing of the nature or extent of the disability at the time of enrollment. The student will need to provide the following documentation so that the school can decide what would be appropriate accommodations:

- (a) a diagnosis of the disability including a date of the diagnosis,
- (b) how the diagnosis was reached
- (c) credentials from the diagnosing professional
- (d) information on how your disability affects your academic performance

The school will need to be informed at least (4) weeks in advance of the date needed. Upon receiving the documentation, a reasonable effort by the coordinator will be made to accommodate the student's needs to satisfy admission requirements, course completion, or graduation requirements.